

IDEA NAME:

TEAM MEMBERS List the names, phone number and email address of each team member			ROOT PROBLEM & CAUSE Describe the root problem you are solving and what your team selected as the primary cause of that problem	IDEAL SOLUTION & RANKING FACTORS Describe your ideal solution and what your team chose as your qualitative and quantitative ranking factors		
Name	Phone	Email Address	Root Problem: Primary Cause:	Solution	Quantitative Factors	Qualitative Factors
FIRST STEPS Describe the initial steps needed to implement your chosen solution			RESOURCES NEEDED List the resources needed to effectively implement your solution	RISKS & RISK MITIGATION Identify three things that could go wrong implementing your solution and how you could minimize or mitigate those risks		
1)	a)	Risk: Mitigation Strategy:				
	b)					
2)	c)	Risk: Mitigation Strategy:				
	d)					
3)	e)	Risk: Mitigations Strategy:				
	f)					